

**Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

Tuesday, March 14, 2017 - 6:00 p.m. Open Session (Closed Session at 5:00 p.m.)
Rescue District Office Board Room

DISTRICT MISSION

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

ITEM	ITEM DESCRIPTION
CALL TO ORDER:	Board president called the meeting to order.
ROLL CALL:	✓Nancy Brownell, President ✓Kim White, Vice President ✓Suzanna George, Clerk ✓Stephanie Kent, Member ✓Tagg Neal, Member ✓David Swart, Superintendent and Board Secretary ✓Sid Albaugh, Assistant Superintendent of Business Services ✓Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
PUBLIC COMMENT:	There were no public comments concerning items on the Closed Session Agenda.
CLOSED SESSION: District Conference Room	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
Student 16-17B – Stipulated Expulsion (Supplement)	The Board discussed the stipulated expulsion of Student 16-17B. Education Code Sections 48900 (k) and (n). Any action will be taken during open session. All appropriate precautions will be taken to preserve the confidentiality and legal rights of the student.
Conference with Labor Negotiator	Discussion with the District's chief negotiators, Darrien Johnson and Sid Albaugh, regarding directions and issues in negotiations with Rescue Union Federation of Teachers (RUFT), California School Employees Association (CSEA), Confidential Staff, Administrative Management, and Yard Duty Supervisors.
Conference with Real Property Negotiator	Conference with Real Property Negotiator pursuant to Government Code Section 54956.8, regarding: <ul style="list-style-type: none">- Properties: APN 106-700-07 / APN 106-010-031- Negotiating Parties: El Dorado Hills Community Service District and the Rescue Union School District- Agency Negotiators: David Swart, Sid Albaugh and Kevin Loewen- Under Negotiations: Terms and Payment of Lease

OPEN SESSION:	The Board president called the meeting to order at 6:07 p.m.
Welcome	The Board president provided an introduction to Board meeting proceedings.
Flag Salute	Board member, Stephanie Kent led the flag salute.
1. Adoption of Agenda (Consideration for Action)	Trustee White moved and Trustee Neal seconded to approve the agenda as presented. The motion passed 5-0.
2. Superintendent Hiring Process (Supplement) (Presentation and Consideration for Action) Director of Human Resources	The Board heard presentations from search firms, McPherson & Jacobson, LLC and Hazard, Young, Attea & Associates (HYA). Leadership Associates withdrew from the selection process as they were unable to attend. After Board discussion Trustee George moved and Trustee White seconded to select Hazard, Young, Attea & Associates (HYA) as executive search firm for RUSD Superintendent. The Board appoints Nancy Brownell, president as point negotiator with the preliminary amount of the contract not to exceed \$30,000.00. The motion passed 5-0.
STUDENT SUCCESS / RECOGNITION:	
Rescue School	Rescue School principal, Dustin Haley provided a site update and presentation highlighting student successes.
REPORTS AND COMMUNICATION:	
Report from Closed Session	Board president reported the following action taken in closed session. Trustee George moved and Trustee White seconded to approve the Stipulated Contract for Student 16-17B with designated rehabilitation plan. The motion passed 5-0.
3. Board Member Reports	This item is provided as an opportunity for trustees to give District related reports.
4. Superintendent's Report (Supplement)	- Enrollment: There has been no change in enrollment since the February 28 report Focus on Success: Assistant Superintendent, Sid Albaugh was recognized by Region 2 ACSA, as Business Services Administrator of the Year. David Swart was also recognized by Region 2 ACSA as Superintendent of the Year.
5. Department Updates: Curriculum and Instruction/Technology Facilities Support Services	The Board will receive updates on current activities within these departments. <u>C&I</u> Dave Scroggins reported on the following activities: <ul style="list-style-type: none"> • Substitute Bootcamp offered on March 16 • AVID training at Pleasant Grove throughout the year and registering for summer institutes in July. Also starting the

	<p>recruitment process for the next AVID elective class.</p> <ul style="list-style-type: none"> • PBIS training with Green Valley • Middle school Curriculum Committee meeting yesterday and elementary meeting scheduled for this Wednesday • The LCFF Dashboard set to go live possibly tomorrow, once release is made public information will be brought to the Board <p><u>Facilities</u></p> <p>Our maintenance teams are busy mowing around the district and working on some of the softball and baseball fields.</p> <p>Mr. Jones reported that the RFQ and RFP process is finished for the Marina Village two-story project and Carter Kelly was the prevailing firm. We have approval for the removal of the six portable buildings and are still waiting for approval from DSA on the two-story project. There is a lot of planning needed to re-route electrical and fiber lines for this project before school begins in August.</p> <p>Mr. Jones also commented on how important our facilities are for student learning. Having clean, well maintained and safe facilities is key to our education process.</p> <p>Daniel Royer, Lead Custodian was recognized for his great work at Jackson school.</p> <p><u>Support Services</u></p> <p>This is a busy time for the Special Education department. They are preparing for SBAC testing and getting supports aligned for students with IEP's. Also busy with transitions meetings for students coming into kindergarten, moving from elementary to middle school and from middle school to high school with numerous referrals at this time of year and lots of assessments.</p> <p>Director Hendrix highlighted that students with special needs or students with IEP's are general education students first. Our general education teachers also have a huge roll in providing support to these children. They are providing interventions, conferences with parents, SST meetings, participating in IEP meetings and providing accommodations in the general education classroom. They are including these students whether it is PE, field trips, music, dance or special activities and do a phenomenal job of supporting these students.</p>						
PUBLIC COMMENTS:	<p>Public comments from:</p> <table border="1"> <tr> <td>Allan Priest, Board of Directors EDH Community Services District</td><td>RE: Collaboration with school districts for nature trail and outdoor education</td></tr> <tr> <td>Susan Parker, Marina Village Parent</td><td>RE: Marina Village campus improvements</td></tr> <tr> <td>Lisa DiRicco, Marina Village Teacher</td><td>RE: Retirement incentive for certificated staff.</td></tr> </table>	Allan Priest, Board of Directors EDH Community Services District	RE: Collaboration with school districts for nature trail and outdoor education	Susan Parker, Marina Village Parent	RE: Marina Village campus improvements	Lisa DiRicco, Marina Village Teacher	RE: Retirement incentive for certificated staff.
Allan Priest, Board of Directors EDH Community Services District	RE: Collaboration with school districts for nature trail and outdoor education						
Susan Parker, Marina Village Parent	RE: Marina Village campus improvements						
Lisa DiRicco, Marina Village Teacher	RE: Retirement incentive for certificated staff.						
GENERAL:							
<p>6. Student 16-17B - Stipulated Expulsion</p> <p>(Supplement)</p> <p>(Consideration for Action)</p> <p>Superintendent</p>	<p>The Board will consider the stipulated expulsion of Student 16-17B.</p> <p><i>Action on this item taken during report from closed session.</i></p>						

BUSINESS AND FACILITIES:	These items are provided for Board information, discussion, and/or action.
<p>7. Second Interim Budget Report (Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Business Services</p>	<p>The Board will receive a report on the District's Second Interim Report. District administration recommends approval of a positive certification for the Second Interim Budget Report.</p> <p>Trustee Neal moved and Trustee George seconded to approve a positive certification for the Second Interim Budget Report. The motion passed 5-0.</p>
<p>8. Resolution #17-07 Lease-Lease Back Marina Village Middle School Two- Story Classroom Project (Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Business Services</p>	<p>The Board will consider approval of Resolution #17-07 to delegate the Superintendent, or their designee, the authority to enter into the Lease-Leaseback Contract for Construction Services, the Site-lease, and Sublease Agreement with Carter-Kelly Inc. for the construction of the Two-Story Classroom Project at Marina Village.</p> <p>Trustee Kent moved and Trustee White seconded to approve Resolution #17-07 authorizing the Superintendent or designee to enter into the Lease-Leaseback services for construction of the Marina Village two story project. The motion passed 5-0.</p>
<p>9. Marina Village Kitchen Improvements (Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Business Services</p>	<p>The Board will receive information to consider approval of the Marina Village kitchen improvements pursuant to the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures set forth in the Public Construction Code Sections 22030-22045.</p> <p>Trustee George moved and Trustee Kent seconded to approve the improvements to the Marina Village kitchen. The motion passed 5-0.</p>
<p>10. Marina Village Middle School Physical Education – Running Track Improvements (Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Business Services</p>	<p>The Board will receive information to consider approval of Marina Village running track improvements pursuant to the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures set forth in the Public Construction Code Sections 22030-22045.</p> <p>Trustee White moved and Trustee Neal seconded to approve the Marina Village physical education running track improvements. The motion passed 5-0.</p>
<p>11. Marina Village Middle School – Physical Education - Backstop Improvements (Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Business Services</p>	<p>The Board will receive information to consider approval of the Marina Village backstop improvements pursuant to the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures set forth in the Public Construction Code Sections 22030-22045.</p> <p>Trustee Neal moved and Trustee White seconded to approve the Marina Village physical education backstop improvements. The motion passed 5-0.</p>
<p>12. Marina Village Middle School Physical Education – Athletic Field Improvements (Supplement)</p>	<p>The Board will receive information to consider approval of the Marina Village athletic field improvements pursuant to the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures set forth in the Public Construction Code Sections 22030-22045.</p>

(Consideration for Action) Assistant Superintendent of Business Services	Trustee White moved and Trustee George seconded to approve the Marina Village physical education athletic field improvements. The motion passed 5-0.
13. Lake Forest Elementary School Physical Education – Walking/Running Track Improvements (Supplement) (Consideration for Action) Assistant Superintendent of Business Services	The Board will receive information to consider approval of the Lake Forest walking/running track improvements pursuant to the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures set forth in the Public Construction Code Sections 22030-22045. Trustee George moved and Trustee White seconded to approve the Lake Forest physical education walking/running track improvements. The motion passed 5-0.
14. Lake Forest Elementary School – Physical Education – Backstop Improvements (Supplement) (Consideration for Action) Assistant Superintendent of Business Services	The Board will receive information to consider approval of the Lake Forest backstop improvements pursuant to the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures set forth in the Public Construction Code Sections 22030-22045. Trustee White moved and Trustee Neal seconded to approve the Lake Forest physical education backstop improvements. The motion passed 5-0.
15. Lake Forest Elementary School Physical Education – Athletic Field Improvements (Supplement) (Consideration for Action) Assistant Superintendent of Business Services	The Board will receive information to consider approval of the Lake Forest athletic field improvements pursuant to the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures set forth in the Public Construction Code Sections 22030-22045. Trustee George moved and Trustee White seconded to approve the Lake Forest physical education athletic field improvements. The motion passed 5-0.
16. Jackson Elementary School Physical Education – Walking/Running Track Improvements (Supplement) (Consideration for Action) Assistant Superintendent of Business Services	The Board will receive information to consider approval of Jackson walking/running track improvements pursuant to the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures set forth in the Public Construction Code Sections 22030-22045. Trustee Kent moved and Trustee Neal seconded to approve the Jackson physical education walking/running track improvements. The motion passed 5-0.
PERSONNEL:	
17. Resolution #17-08 Reduction of Hours/Elimination of Positions - Classified Personnel (Supplement) (Consideration for Action) Director of Human Resources	Due to lack of work, and/or lack of funds, certain services now being provided by the District must be reduced for the 2017-2018 school year. District Administration recommends approval of Resolution #17-08. Trustee George moved and Trustee White seconded to approve Resolution #17-08, Reduction of Hours/Elimination of Positions – Classified Personnel. The motion passed 5-0.

18. Openers for 2016-2017 CSEA Negotiations (Supplement) (Consideration for Action) Director of Human Resources	The Board is required to set a date for public comment on collective bargaining unit openers for the upcoming sessions. District administration recommends that California School Employees Association (CSEA) negotiation openers be put on the agenda for April 4, 2017 regular Board meeting for public comment. Trustee White moved and Trustee George seconded to set the April 4, 2017 regular Board meeting for public comment on CSEA negotiation openers. The motion passed 5-0.
CURRICULUM AND INSTRUCTION:	
19. School Calendar – 2017-2018 (Supplement) (Consideration for Action) Assistant Superintendent of Curriculum and Instruction	The Calendar Committee under the guidance of the Assistant Superintendent of Curriculum and Instruction has prepared the recommended school calendar for 2017-2018. Trustee White moved and Trustee Kent seconded to approve the 2017-2018 school calendar. The motion passed 5-0.
20. LCAP Technology Equipment Purchase (Supplement) (Consideration for Action) Assistant Superintendent of Curriculum and Instruction Information Technology Manager	The Board will consider the proposal to purchase technology equipment for students related to the implementation of LCAP goals. Trustee George moved and Trustee White seconded to approve the LCAP technology purchase. The motion passed 5-0.
CONSENT AGENDA: (Consideration for Action)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. Item 21 pulled for separate vote Trustee George moved and Trustee Kent seconded to approve the balance of the consent agenda. The motion passed 5-0.
21. Board Meeting Minutes (Supplement)	Minutes of February 28, 2017 Regular Board meeting. Trustee George moved and Trustee White seconded to approve the minutes of the February 28, 2017 regular Board meeting. The motion passed 4-0 with 1 abstention. Ayes: Trustee Kent, George, White and Brownell Abstention: Trustee Neal
22. Board Meeting Minutes (Supplement)	Minutes of March 7, 2017 Special Board Meeting.
23. District Expenditure Warrants (Supplement)	Warrants must regularly be presented to the Board of Trustees for ratification. Detailed warrant order listings are available at the District Office. The supplement reflects expenditures from 2/15/17 through 3/9/17.

24. Personnel (Supplement)	Rescue Union School District's long-range goal is to recruit a diverse, high quality staff whose goals and philosophies are student focused. Periodically, changes in staffing occur due to need for additional positions, resignations, or requests for leaves of absence. All positions listed are within current budget allocations.
A. Administration Resignation:	Steven Doescher, Assistant Principal, (1.0 FTE), Green Valley, effective 6/30/17
B. Classified Management: Resignation:	Darrien Johnson, Director of Human Resources, (1.0 FTE), District Office, effective 4/18/17
C. Classified Retirement:	Cynthia McKinney, Library/Media Coordinator, (1.0 FTE), Lakeview, effective 6/30/17
25. Safe School Plans (Supplement)	The Board will consider approval of the Safe School Plans. These plans are updated each year and are developed with the involvement of school, community leaders, staff, parents and students.
26. Job Description: English Learner (EL) Program Coordinator – Support Services (Supplement)	The Board will consider approval of the job description and salary schedule for English Learner (EL) Program Coordinator – Support Services.
27. Short-Term Position (Supplement)	The District seeks to employ two Utility Technicians for field refurbishing. The two positions will backfill our current staff to allow them to focus on refurbishing fields. Upon completion, the service will not be extended and is therefore less than 75 percent of the school year. This position meets the definition of short-term per Education Code 45103.
28. Audit Services	The District must confirm its arrangement for the annual audit by April 1. District administration recommends approval for Crowe Horwath LLP to provide audit services.
29. CALPADS Report (Supplement)	The Board will receive the California Longitudinal Pupil Achievement Data System (CALPADS) report. This mandatory reporting benchmark provides districts an opportunity to evaluate current enrollment and provide comparative information from year to year.
30. Donations and Gifts (Supplement)	The Board and District appreciate and accept the following donations: <u>Rescue Elementary School</u> - \$394.00 donation from Lifetouch National School Studios through the Lifetouch picture program

31. Surplus Property (Supplement)	Board Policy allows staff to identify District property that is unusable, obsolete or no longer needed by the District to be declared surplus so that disposal and/or sale can proceed. A list of surplus property items is provided as a supplement.
CLOSED SESSION:	The Board may reconvene to closed session as authorized by Government Code Sections 3459.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
OPEN SESSION:	Reconvene open session.
REPORT FROM CLOSED SESSION:	The Board president will report any action taken in closed session.
ADJOURNMENT:	Trustee White moved to and Trustee Neal seconded to adjourn the meeting at 9:54 p.m.

Suzanna George, Clerk

Date

Nancy Brownell, President

Date

Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672

BOARD OF TRUSTEES
STUDY SESSION MINUTES

Tuesday, March 28, 2017 – 4:00 P.M. Open Session
Rescue District Office Board Room

DISTRICT MISSION

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

TIME	ITEM	ITEM DESCRIPTION
4:00 p.m.	CALL TO ORDER:	Board president will call the meeting to order.
	ROLL CALL:	Nancy Brownell, President ✓ Kim White, Vice President ✓ Suzanna George, Clerk ✓ Stephanie Kent, Member ✓ Tagg Neal, Member ✓ David Swart, Superintendent and Board Secretary ✓ Sid Albaugh, Assistant Superintendent of Business Services ✓ Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
4:00 p.m.	OPEN SESSION:	The meeting was called to order by the Board vice president at 4:05 p.m.
	Welcome	The Board vice president provided an introduction to Board Study Session format.
	1. Adoption of Agenda (Consideration for Action)	Trustee Neal moved and Trustee Kent seconded to approve the agenda. The motion passed 3-0.
	PUBLIC COMMENTS:	There were no public comments.
	GENERAL:	
	2. Superintendent Hiring Process (Supplement) (Discussion and Possible Consideration for Action) Superintendent	The Board met with the executive search firm, Hazard, Young, Attea & Associates (HYA) to discuss the timeline and hiring process for the upcoming vacancy for superintendent.
	3. California School Dashboard (Supplement) (Information and Discussion) Superintendent Assistant Superintendent of Curriculum and Instruction	The Board received information regarding Rescue Union School District's results for the state indicators on the new California Accountability system.
TBD	ADJOURNMENT:	Trustee Neal moved to adjourn the meeting at 6:35 p.m.

APY500 L.00.12 03/15/17 16:20 PAGE 13
<< Held for Audit >>

Number of checks to be printed: 66, not counting voids due to stub overflows.
Number of zero dollar checks: 4, will be printed.

015 RESCUE UNION SCHOOL DISTRICT J76261
03/30/17 KIP #7038

ACCOUNTS PAYABLE PRELIST
BATCH: 7038 KIP 3/30/17 #7038

APY500 L.00.12 03/29/17 14:22 PAGE 13
<< Held for Audit >>

Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description		FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS			Liq Amt	Net Amount	

102799/00	WOODWIND & BRASSWIND		454379103						
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175759 PO-170743	03/14/2017	ARINV35648708		1 01-9426-0-4300-1110-1000-026-0034-96-000 NN F			22.26	22.24	
			TOTAL PAYMENT AMOUNT			22.24 *		22.24	

005634/00 YOUNGDAHL CONSULTING GROUP INC 580046553

PV-171068	02/28/2017	LV NOA INSPECTIONS		01-0000-0-5806-0000-7200-081-0000-00-000 N7				630.00	
			TOTAL PAYMENT AMOUNT			630.00 *		630.00	

TOTAL BATCH PAYMENT	393,724.53 ***	0.00	393,724.53
TOTAL USE TAX AMOUNT	108.60		

TOTAL DISTRICT PAYMENT	393,724.53 ****	0.00	393,724.53
TOTAL USE TAX AMOUNT	108.60		

TOTAL FOR ALL DISTRICTS:	393,724.53 *****	0.00	393,724.53
TOTAL USE TAX AMOUNT	108.60		

Number of checks to be printed: 74, not counting voids due to stub overflows.

Pursuant to Rescue Union School District policy, the El
Dorado County Superintendent of Schools is hereby
authorized and directed to issue individual warrants to the
payees named herein.

District Designee

Date

015 RESCUE UNION SCHOOL DISTRICT J74285
KIP 3/23/17 #7037

ACCOUNTS PAYABLE PRELIST
BATCH: 7037 3/23/17 KIP #7037

APY500 L.00.12 03/22/17 12:23 PAGE 12
<< Held for Audit >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	FD RESC Y OBJT GOAL	FUNC LC1 LOC2 L3 SCH T9MPS		Liq Amt	Net Amount	

102799/00	WOODWIND & BRASSWIND	454379103						
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175759 PO-170743 02/27/2017 ARINV35461319			1 01-9426-0-4300-1110-1000-026-0034-96-000 NN P			361.16	361.16	
		TOTAL PAYMENT AMOUNT		361.16 *			361.16	

TOTAL BATCH PAYMENT	53,561.02 ***	0.00	53,561.02
TOTAL USE TAX AMOUNT	46.26		

TOTAL DISTRICT PAYMENT	53,561.02 ****	0.00	53,561.02
TOTAL USE TAX AMOUNT	46.26		

TOTAL FOR ALL DISTRICTS:	53,561.02 ****	0.00	53,561.02
TOTAL USE TAX AMOUNT	46.26		

Number of checks to be printed: 65, not counting voids due to stub overflows.
Number of zero dollar checks: 2, will be printed.

Pursuant to Rescue Union School District policy, the El
Dorado County Superintendent of Schools is hereby
authorized and directed to issue individual warrants to the
payees named herein.

District Designee

Date

3-22-17

RESCUE UNION SCHOOL DISTRICT**AGENDA ITEM: Certificated Personnel****BACKGROUND:**

Periodically changes in certificated staffing occur due to hiring, resignations or request for leaves of absence. The Board must formally approve these requests.

STATUS:

The following certificated personnel changes are listed on the agenda.

Name	Personnel Action	Position FTE	Position	School or Dept.	Effective Date
Tami Best	Employment (Temp)	.4	Teacher, RSP	Rescue/Jackson	4/3/17
Stacie Wiskel	Employment (Temp)	1.0	Teacher	Lake Forest	4/5/17

FISCAL IMPACT:

Fiscal impact will be reflected in the 2016-17 budget.

BOARD GOAL:

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

RECOMMENDATION:

The Superintendent recommends the Board approve the above personnel actions.

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: **Classified Personnel**

BACKGROUND:

Periodically changes in classified staffing occur due to hiring, resignations or requests for leaves of absence. The Board must formally approve these requests.

STATUS:

The following classified personnel changes are listed on the agenda:

Name	Personnel Action	Position FTE	Position	School/Dept.	Effective Date
Maureen Simmons	Employment	.0259	Paraeducator	Lakeview	3/27/17
Andrea Souza	Employment	.0525	Paraeducator	Rescue	3/14/17
Susanna Belli	LOA (14 days)	1.0	School Secretary	Lake Forest	7/01/17
Denise Bonal	LOA (5 days)	1.0	School Secretary	Marina Village	7/01/17
Joan Pulling	LOA (12 days)	1.0	School Secretary	Rescue	7/01/17

FISCAL IMPACT:

Fiscal impact will be reflected in the 2016-17 and 2017-18 budget years.

BOARD GOAL:

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

RECOMMENDATION:

The Superintendent recommends the Board approve the above personnel actions.

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: Williams Act Uniform Complaint Procedures Quarterly Report

BACKGROUND:

In order to participate in the School Facilities Program and /or the Deferred Maintenance Program, districts must use the Uniform Complaint Process to identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions, and teacher vacancies or misassignments. Title 5, Chapter 5.1, Section 4600 requires school districts to report summarized data from the Uniform Complaint Process to the county superintendent quarterly.

STATUS:

In January of 2005 the District posted a notice in each classroom-notifying parents that there should be sufficient textbooks and instructional materials in the room and school facilities must be clean, safe and maintained in good repair. The District has adopted a Uniform Complaint Procedure and is now reporting to the County Superintendent pursuant to Education Code 35186, that the Rescue Union School District received no complaints under the Williams Act Uniform Complaint Procedures for the period of January 1, 2017 to March 31, 2017.

FISCAL IMPACT:

The State Allocation Board administers the School Facilities Needs Assessment Grant Program which provides emergency repair monies to pay for “emergency facilities needs”, but are only available to school districts that ranked in deciles 1 to 3, inclusive, based on the 2003 Academic Performance Index. All of the schools in RUSD are above deciles 1 to 3 and do not qualify for the Grant funding.

BOARD GOALS:

Board Focus Goal V – FACILITY HOUSING:

Build, improve and maintain school facilities to meet current and future education needs while integrating the most efficient use of resources.

RECOMMENDATION:

Approve the Williams Act Quarterly Report and direct staff to forward the Williams Act Quarterly report for the period of January 1, 2017 to March 31, 2017 to the El Dorado County Superintendent of Schools.

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

To: **Ed Manansala, Ed.D., County Superintendent**

District: **RESCUE UNION SCHOOL DISTRICT**

Person completing this form: **Phil Jones**

Title: **Maintenance/Operations Coordinator**

Quarterly Report Submission Date:
(*check one*)

- ☒ April 2017
☐ July 2017
☐ October 2017
☐ January 2018

Date for information to be reported publicly at governing board meeting: **April 4, 2017**

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	-0-		
Teacher Vacancy or Misassignment	-0-		
Facilities Conditions	-0-		
TOTALS	-0-		

Signature of District Superintendent

April 4, 2017
Date

ITEM #: 17
DATE: April 4, 2017

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: 2017-18 Budget Guidelines

BACKGROUND:

Each year, the Board adopts Budget Guidelines to be used when developing the District's annual budget.

STATUS:

The 2017-18 Budget Guidelines recognize the estimated impact of the Governor's 2017-18 January budget proposal. Moreover, the District will be aligning the budget using both the Local Control Funding Formula and Local Control Accountability Plan. Additionally, new information gathered after the May Revise will be included in the final budget document presented in June.

FISCAL IMPACT:

The District continues to carefully manage its resources, but must be cautious in monitoring both the 2017-18 budget and multi-year projections.

BOARD GOAL:

Board Focus Goal II – FISCAL ACCOUNTABILITY:

Keep the district fiscally solvent through prudent LCAP aligned budget processes in order to meet the needs of our students.

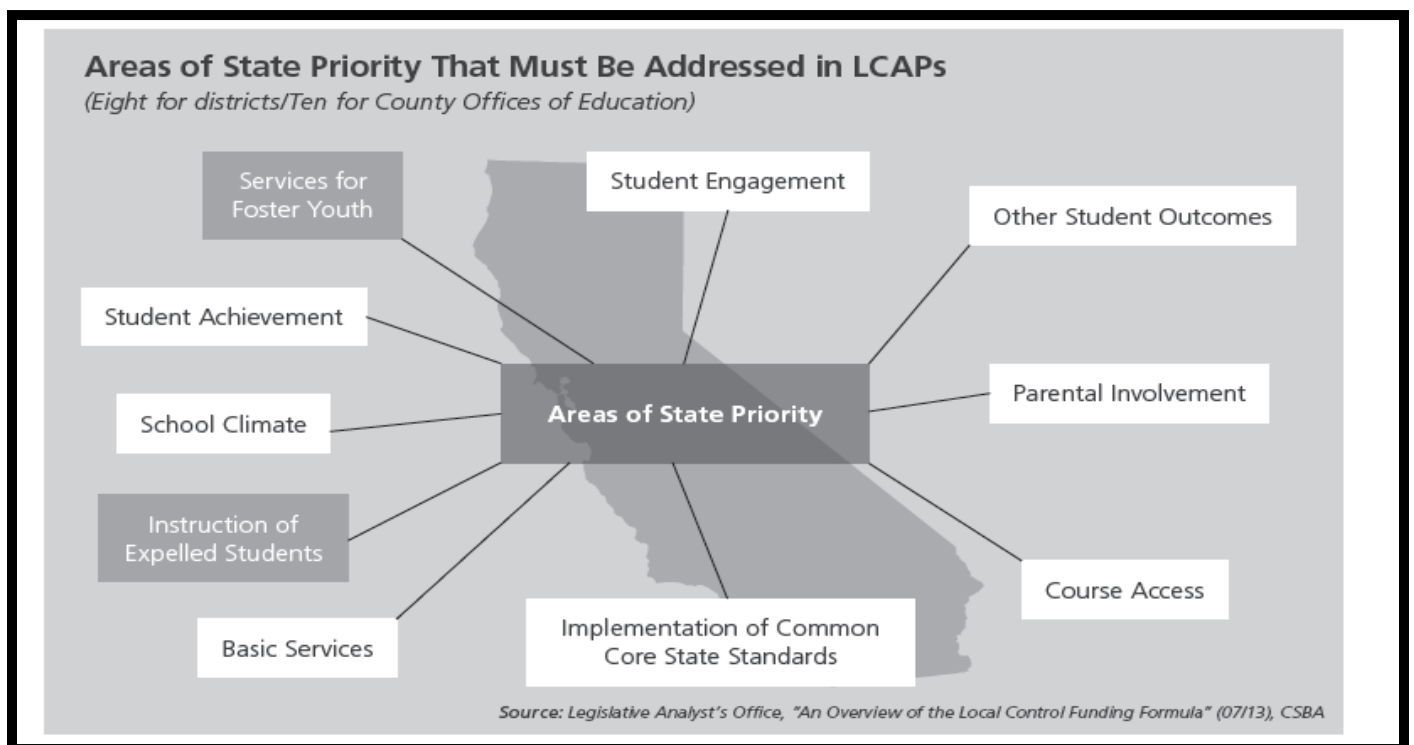
RECOMMENDATION:

The Board of Trustees approves the Board Budget Guidelines for 2017-18.

**RESCUE UNION SCHOOL DISTRICT
2017-18
BUDGET GUIDELINES**

**PLEASE NOTE THE GUIDELINES ARE NOT IN PRIORITIZED ORDER*

1. The Governing Board's priority is to maintain its investment in the educational opportunities for students.
2. Annually the Board will review the Reserve for Economic Uncertainties requirement to determine whether the minimum level of 3% is realistic given the current state funding volatility. As a declining enrollment district and in order to meet payroll obligations, the Board has assigned 10% of General Fund expenditures as the minimum reserve level.
3. The Board's long-range goals will provide the basis for budget priorities including future programs and the timing of opening new schools.
4. The District will employ the Local Control Funding Formula (LCFF) to project revenues in the Fiscal Year 2017-18 Budget as well as the Multi-Year Projection for revenues in Fiscal Year 2018-19 and Fiscal Year 2019-20.
5. The Superintendent and his/her staff will solicit stakeholder input through the development of the Local Control Accountability Plan (LCAP) and align the annual budget with the Eight State Priorities that must be addressed in the LCAP



6. The budget document will provide prior year budget and actual information to assist with comparisons.
7. When the Board authorizes a new unbudgeted general fund project or program, there shall be a funding source identified for the project or program.
8. Ongoing expenditures shall not exceed ongoing revenues unless specifically approved by the Board. At this time, the Board recognizes that the budget may reflect deficit spending in 2017-18.
9. One-time income shall be identified and appropriated to support expenditures that are of a nonrecurring nature.
10. All categorical programs shall be self-supporting and, where allowable, shall include allocations for indirect costs. Exceptions shall be those programs which mandate a level of general fund participation or that have been specifically exempted by the Board. Special Education and Transportation are recognized as not self-supporting.
11. The Board recognizes the contributions made to the District by its dedicated employees and allocates approximately 85% of the budgeted expenditures to salaries and benefits.
12. Prior to employee contract settlements, sources of money will be identified to support the settlements.
13. Employee benefits will be budgeted at the lesser of the negotiated cap or the actual benefit cost. Prior retirement incentives will be acknowledged as a board designated reserve, as will any projected savings generated from retirement incentives.
14. The Board acknowledges the more than doubling of the District's contribution to the CalSTRS Pension on behalf of certificated employees. The contribution will increase from 8.25% in 2013-14 to 19.20% by 2020-21, with the costs estimated to increase from \$2.6 million to over \$4.0 million.
15. The Board acknowledges an increase in the District's contribution to the CalPERS Pension on behalf of classified employees from 11.847% in 2015-16 to 18.20% by 2018-19.
16. Staffing ratios shall comply with current collective bargaining contracts and state requirements.

17. Increases and/or decreases will be made to the price of services, supplies and equipment and such items as: gasoline, natural gas, electricity, insurance, water, postage, trash collections, telephone service, debt service, retirement or other benefits mandated by law.
18. Facilities and equipment will be maintained through capital improvements and preventative maintenance.
19. Significant increase or reductions from prior year expenditure levels shall be reported and explained to the Board in the Budget Document.
20. Budgets not included in the General Fund, such as the County Building Fund, Deferred Maintenance, Cafeteria and Special Reserves, shall be published in the Budget Document.